

## COMMISSIONERS' MEETING MINUTES

April 12, 2016 – 9:00 a.m.

Those present were:

Commissioner Terry Thompson  
Commissioner Gary Weaver  
Commissioner Kenny Schutte

Executive Director, Doyle Palmer  
Admin Assistant, Angela Davis

Guests: Stephen McFadden, Adams County Economic Director  
Joey Hansen, Adams County Development Council

T. Thompson called the meeting to order.

K. Schutte moved to approve the agenda, T. Thompson second and the agenda was approved. K. Schutte moved to approve the minutes from the meeting on March 29, 2016, T. Thompson second the minutes and they were approved. K. Schutte moved to approve the vouchers for April 12, 2016. T. Thompson seconded the vouchers and they were approved.

D. Palmer reported that CHS would be spraying the airport and the Booker Rd. property within the week. All airport grants have been submitted, both to the FAA and WSDOT. Once they are approved we can start getting reimbursement for what we have spent so far on engineering. Marty Gergen with Reidesel will be in the office on April 13 to go over preliminary bid requirements. Invitations to bid and advertisements will go out next week, and bids will be open sometime in May.

D. Palmer has asked several individuals to mow down the cornstalks at the Bruce property, however most are too busy. He will continue to look for someone to do it. The approaches have been staked out; he has until June 1 to complete the project. The 8 acre piece was shown.

Olympic Produce has approached the Port about putting a temporary meter on a hydrant in order to do an asparagus wash. If this is something they want to continue next year, they will put a waterline in.


D. Palmer has talked to waterusers in Bruce about the best time to replace the valves which are not working. It appears as if a mid-June – mid-July would be the best time. It should take approximately five days.


S. McFadden reported that the RFQ's for the waste water project are due on Friday, April 15. Fifteen companies were invited to submit RFQ's. They will be reviewed by a committee of four and the top three will be given the scope of work and invited to bid.


The Commissioners reviewed an updated copy of Comprehensive Plan of Harbor Improvements, the only changes made were updating census information, and land owned by the Port. There were no other proposed changes by the Commissioners. A resolution to adopt the amended plan will be presented for approval at the next meeting.

The Commissioners went into executive session at 9:54 to discuss a current contract, and it ended at 10:06. G. Weaver made a motion to release enough of the retainer being held for the Incubator Building project to cover the Speed Construction invoice in the amount of \$18,288. The check is to be made out to both Straight A and Speed Construction.

There being no further business the meeting was adjourned.

  
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Terry Thompson, Chairman

  
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Gary Weaver

  
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Kenny Schutte

  
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Attest: Angela Davis, Clerk